

WLD RANCH JOB DESCRIPTION

ASSISTANT FOREMAN

An Assistant Foreman at WLD Ranch is responsible for assisting the Foreman in supervising the Ranch Hands, washing dishes after each meal, emptying trash around the property each day, and assisting with various maintenance tasks (cutting grass, bringing in hay, splitting wood, pool maintenance, etc.) as needed.

QUALIFICATIONS:

An Assistant Foreman...

1. Has received Jesus Christ as Savior.
2. Is committed to being a servant of God and to developing Godly character (Gal. 5:22-26).
3. Demonstrates Christian leadership and responsibilities.
4. Is between ages 16 and 18.
5. Is in good health and is physically able to navigate outdoor terrain including steep hills and uneven surfaces without assistance; can complete the assigned tasks without difficulty.
6. Is willing to accept responsibility and follow directions and guidelines.
7. Must be male.

RESPONSIBILITIES:

An Assistant Foreman will...

1. Attend all required **Staff Training** sessions.
2. Abide by WLD Ranch **Staff Policies** and assist in enforcing them with the Ranch Hands.
3. Carry out the assigned daily and weekly duties.
4. Attend all meetings and participate in the camp program as schedule permits.
5. Lead by example in following Staff Policies and completing tasks with a good attitude and a servant's heart to the glory of God.
6. Develop his own personal walk with God throughout the summer (Gal. 5:22-23).
7. Cultivate the spiritual life of everyone around him or her through Christ-like attitudes, actions, and speech.
8. Strive to maintain unity within the Kitchen Department and within the WLD Ranch staff as a whole, working in peace with others.
9. Conduct himself in a way that contributes to the mental, social, and emotional well-being of everyone at WLD Ranch.
10. Conduct himself in a way that contributes to the safety of every person at the Ranch, particularly the Ranch Hands.
11. Contribute to a positive environment within the staff bunkhouse.
12. Practice personal cleanliness/hygiene and enforce cleanliness/hygiene of Ranch Hands.
13. Follow Food Safe practices in the dishroom as mandated by the Erie County Department of Health.
14. Be responsible to his supervisors according to the Chain of Command.

TYPICAL DUTIES:

An Assistant Foreman will . . .

1. Work with the Foreman to ensure that dishes, pots, and pans are washed and that the Dishroom Checklist is completed after each meal, working with the Ranch Hands to do so.
2. Work with the Foreman to ensure daily and weekly chores are completed according to the Ranch Hand Chores checklist, working with the Ranch Hands to do so (emptying trash, pool maintenance, cutting grass, etc.).
3. Work with the Ranch Hands to complete various maintenance tasks around the property as assigned by the Maintenance leadership.